



AGENDA

LEGEND: A – Action may be taken
I – Information
1 – Included
2 – Handout
3 – Separate
4 – Verbal

JPA: ACCEL EXECUTIVE COMMITTEE MEETING

DATE/TIME: Tuesday, July 8, 2025 at 11:00 AM

LOCATION: Teleconference

Link: <https://alliantinsurance.zoom.us/j/96235686989?pwd=pmo1zjGu0kK7pERUcHHS19YxNnEltQ.1>

Meeting ID: 962 3568 6989

Passcode: 091525

Dial: (669) 900-6833

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of ACCEL’s Secretary.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

- MEMBER LOCATIONS VIA TELE - CONFERENCE**
- **City of Anaheim**, 201 South Anaheim Blvd., Suite 503, Anaheim, CA 92805
 - **City of Santa Cruz**, 1200 Pacific Ave, Suite 290, Santa Cruz, CA 95060
 - **City of Santa Monica**, 1685 Main Street, Room 131, Santa Monica, CA 90401
 - **City of Visalia**, 220 North Santa Fe St., Visalia, CA 93292

- PAGE**
- A. CALL TO ORDER**
- B. CONSENT CALENDAR (A)**
- 2-4 1 1. Approval of Minutes – July 10, 2024 Executive Committee Meeting
Members will review this item and may take action to approve or amend.
- C. EXECUTIVE COMMITTEE (A)**
- 5-8 1 1. Appointment of Subcommittee Members
The Executive Committee may take action to assign the Claims, Finance, and Underwriting Committee, or give direction.
- D. PUBLIC COMMENTS (I)**
- 4 *The public is invited at this point to address the Committee on issues of interest to them.*

ADJOURNMENT



**MINUTES OF THE
ACCEL EXECUTIVE COMMITTEE MEETING
Wednesday, July 10, 2024 at 1:00 PM**

**Item No. B.1
Executive Committee
July 8, 2025**

**LOCATION:
Teleconference**

Link: <https://alliantinsurance.zoom.us/j/97678945262?pwd=aKiwxgL8BwvhgDDNEjLinpMuqxnZHL.1>

Meeting ID: 976 7894 5262

Passcode: 101596

Dial: (669) 900-6833

MEMBERS PRESENT:

Ross Brandon, City of Santa Cruz
Oles Gordeev, City of Santa Monica
Andrew Guzman, City of Visalia

MEMBERS ABSENT:

Tracey Matthews, City of Anaheim

GUESTS AND CONSULTANTS:

Conor Boughey, Alliant Insurance Services
Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER

Ross Brandon called the meeting to order at 1:02 PM.

B. CONSENT CALENDAR

B1. Approval of Minutes – July 11, 2023 Executive Committee Meeting

A motion was made to approve the consent calendar.

MOTION: Oles Gordeev **SECOND:** Andrew Guzman **MOTION CARRIED**

	Tracey Matthews	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye		X	X	X
Nay				
Abstain				



C. EXECUTIVE COMMITTEE

C1. Appointment of Subcommittee Members

A motion was made to approve the appointment of the Claims, Finance, and Underwriting Committees as shown below.

CLAIMS COMMITTEE:
<i>Claims Committee Chair is chosen by the Claims Committee each year</i>
1. Jena Covey
2. Lisa Cox
3. Marquie Lugo
4. Oles Gordeev
5. Ross Brandon
UNDERWRITING COMMITTEE:
<i>Chaired by Vice President</i>
<i>President is an automatic member, per Bylaws</i>
1. Tracey Matthews – Chair
2. Alvaro Valdez
3. Mark Howard
4. Rhonda Combs
5. Ross Brandon
FINANCE COMMITTEE:
<i>Chaired by Treasurer</i>
1. Oles Gordeev - Chair
2. Andrew Guzman
3. Marisa Kahn
4. Rafaela King
5. Samhitha Cutshaw

MOTION: Oles Gordeev **SECOND:** Andrew Guzman **MOTION CARRIED**

	Tracey Matthews	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye		X	X	X
Nay				
Abstain				



C2. Review of ACCEL’s Policies and Procedures:

C2i. Alternate Rights

C2ii. Arbitration of Non-Coverage Disputes

C2iii. Expulsion of Member Agency

C2iv. Meeting Attendance and Technology

C2v. Records Retention

C2vi. Use of Resolutions

Lorissa Huey and Conor Boughey reported that the Executive Committee (EC) reviews the Policies and Procedures (P&Ps) that falls under its purview every even numbered year.

The Committee reviewed the P&Ps and agreed that no substantive changes were needed.

A motion was made to administratively change the reviewed date to today’s meeting date.

MOTION: Andrew Guzman **SECOND:** Oles Gordeev **MOTION CARRIED**

	Tracey Matthews	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye		X	X	X
Nay				
Abstain				

D. PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

Ross Brandon adjourned the meeting at 1:28 PM.



**Item No. C.1
Executive Committee
July 8, 2025**

APPOINTMENT OF SUBCOMMITTEES

ISSUE: The Executive Committee (EC) annually appoints ACCEL's Subcommittees.

The maximum number of participants for each Committee is 6 (13 Board Members). If there were 7 participants in one Committee and they all were to attend a Committee meeting, there would have a majority of the Board at the meeting, and therefore it would be a Board Meeting.

However, if there are 6 Members on the Committee and a non-Committee Member (City X) had a topic to bring up for discussion and wanted to attend the Committee Meeting as guest, City X would not be able to because that will be 7 participants, a quorum of the Board. Therefore, the maximum number of participants on a Committee should be 5.

Due to the current committee structure, an increase in the number of alternates reduces the opportunities for primary board members to participate.

When adding alternates to the committees, careful consideration is needed as they cannot serve as Chair according to the ACCEL Bylaws.

At the June 2025 Board Meeting, the following Members expressed interest in the subcommittees as outlined on the next page.

ACCEL

Authority for California Cities Excess Liability

c/o Alliant Insurance Services
 Corporation Insurance License No. 0C36861
 560 Mission Street, 6th Floor, San Francisco, CA 94105



CLAIMS COMMITTEE:	INTERESTED
<i>Claims Committee Chair is chosen by the Claims Committee each year</i>	
1. Jena Covey, Bakersfield – 24/25 Chair	<ul style="list-style-type: none"> Alvaro Valdez (Alternate), Burbank
2. Lisa Cox (Alternate), Monterey	<ul style="list-style-type: none"> Donna Starr (Alternate), Anaheim
3. Sam Cutshaw, Mountain View	<ul style="list-style-type: none"> Jena Covey willing to serve where the EC deems appropriate
4. Oles Gordeev, Santa Monica	<ul style="list-style-type: none"> Kelly Louise-Poggetti, Palo Alto
5. Ross Brandon, Santa Cruz	<ul style="list-style-type: none"> Matthew Braley, Modesto
UNDERWRITING COMMITTEE:	INTERESTED
<i>Chaired by Vice President</i>	
<i>President is an automatic member, per Bylaws</i>	
1. Tracey Matthews, Anaheim – Chair	<ul style="list-style-type: none"> Jena Covey willing to serve where the EC deems appropriate
2. Alvaro Valdez (Alternate), Burbank	
3. Mark Howard, Santa Barbara	
4. Rhonda Combs, Salinas	
5. Ross Brandon, Santa Cruz	
FINANCE COMMITTEE:	INTERESTED
<i>Chaired by Treasurer</i>	
1. Oles Gordeev, Santa Monica – Chair	<ul style="list-style-type: none"> Jena Covey willing to serve where the EC deems appropriate
2. Andrew Guzman, Visalia	
3. Marisa Kahn (Alternate), Santa Barbara	
4. Rafaela King, Monterey	
5. Marquie Lugo (Alternate), Ontario	

CURRENT COMMITTEE MEMBER(S) PER CITY				
Anaheim – 1	Bakersfield – 1	Burbank – 1	Modesto - 0	Monterey – 2
Mountain View – 1	Ontario – 1	Palo Alto – 0	Salinas – 1	Santa Barbara – 2
Santa Cruz – 1	Santa Monica – 1	Visalia – 1		
MEMBER IN MULTIPLE COMMITTEES				
Ross – EC, CC, FC	Tracey – EC, UC	Oles – EC, CC, FC	Andrew – EC, FC	
PRIMARY MEMBERS NOT LISTED				
Theresa St Peter, Ontario (Alternate interested)				

RECOMMENDATION: The Program Administrators recommend the Executive Committee review the 2024/25 assignments and take action to appoint the 2025/26 subcommittees.

FINANCIAL IMPACT: No financial impact is expected from the recommended action.



BACKGROUND: Each year the Executive Committee Members appoint the Subcommittee Members for the upcoming program year. The Underwriting Committee is chaired by the Vice President, the Finance Committee is chaired by the Treasurer, and the Claims Committee Chair is then appointed by the Committee per the Bylaws.

ARTICLE IV ELECTION OF OFFICERS AND APPOINTMENT OF COMMITTEE MEMBERS

The Board of Directors shall elect the officers from among the Board members. For each fiscal year, the officers shall be elected in the following manner:

- A. Each Board member may place another Board member in nomination for each office.
- B. Each Board member shall cast one vote for the candidate of their choice for each office.
- C. All terms of office shall be for one year. The officers shall begin serving terms upon the beginning of the fiscal year immediately following the election. The terms of office shall end on June 30 of each year.
- D. Elections shall be held whenever there is an office vacancy.
- E. Officers shall hold their positions as individuals and not as a representative of a specific public entity.

The Executive Committee will be comprised of the elected officers. The Executive Committee shall appoint members to the Underwriting, Claims and Finance Committees. Ad hoc committees may be appointed by the President.

ARTICLE VI COMPOSITION AND DUTIES OF COMMITTEES

The operation of the Authority shall be overseen by four standing committees: Executive, Underwriting, Finance, and Claims. ACCEL Member Alternates may be appointed to serve as members of the Underwriting, Finance and Claims Committees, but not as Chairperson.

ATTACHMENT: Prior year's Committee Assignments.



Attachment

ACCEL	
COMMITTEE ASSIGNMENTS	
2024-2025	
EXECUTIVE COMMITTEE:	
President	Ross Brandon, Santa Cruz
Vice President	Tracey Matthews, Anaheim
Treasurer	Oles Gordeev, Santa Monica
Secretary	Andrew Guzman, Visalia
CLAIMS COMMITTEE:	
<i>Claims Committee Chair is chosen by the Claims Committee each year</i>	
1. Jena Covey, Bakersfield – Chair	
2. Lisa Cox (Alternate), Monterey	
3. Marquie Lugo (Alternate), Ontario	
4. Oles Gordeev, Santa Monica	
5. Ross Brandon, Santa Cruz	
UNDERWRITING COMMITTEE:	
<i>Chaired by Vice President</i>	
<i>President is an automatic member, per Bylaws</i>	
1. Tracey Matthews, Anaheim – Chair	
2. Alvaro Valdez (Alternate), Burbank	
3. Mark Howard, Santa Barbara	
4. Rhonda Combs, Salinas	
5. Ross Brandon, Santa Cruz	
FINANCE COMMITTEE:	
<i>Chaired by Treasurer</i>	
1. Oles Gordeev, Santa Monica - Chair	
2. Andrew Guzman, Visalia	
3. Marisa Kahn (Alternate), Santa Barbara	
4. Rafaela King, Monterey	
5. Samhitha Cutshaw, Mountain View	